



PK & ASSOCIATES
GROUP INC

CAPABILITY STATEMENT

COMPANY OVERVIEW

PK & Associates Group Inc. is a **Service-Disabled Veteran-Owned Small Business (SDVOSB)** specializing in financial services, business development, IT support, logistics operations, and business management solutions. Led by a United States Marine Corps veteran with more than a decade of forward-deployed logistics and operational leadership experience, PK & Associates delivers mission-ready, precise, and reliable support to federal agencies, state organizations, and commercial clients nationwide.

Our multidisciplinary service divisions, Financial Services, Business Consulting, IT Solutions, and Logistics, allow us to support diverse mission requirements with efficiency, accuracy, and veteran-driven discipline.

CORE COMPETENCIES

1. Tax, Bookkeeping & Advisory Solutions

- Tax preparation & advisory
- Monthly bookkeeping & financial reporting
- Year-round tax compliance
- Audit support & documentation
- Financial analysis & deduction optimization

2. Business Development & Consulting

- Business formation & entity registration
- Strategic planning & scalable operational development
- Administrative systems & workflow design
- Compliance support & documentation management
- Small business growth consulting

3. IT Solutions

- Managed IT services
- Cybersecurity & data protection
- Cloud and network management
- IT modernization & systems support
- Multi-location technology infrastructure support

4. Logistics Solutions

- Courier & delivery operations
- Medical supply courier services

- Route optimization & dispatch coordination
 - Asset management & supply chain support
 - Inventory control & records management
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LEADERSHIP & MILITARY EXPERIENCE

PK & Associates is led by a Marine Corps veteran whose logistics, operations, and administrative expertise directly strengthen the company's federal contracting capability.

Relevant Military Experience Supporting PK & Associates' Mission

- **Forward-Deployed Logistics Coordinator**
Directed mission-critical logistics supporting **1,550+ Marines**, including supply chain movement, equipment distribution, dispatch operations, and resource planning under combat conditions.
 - **GCSS-MC Systems Operator**
Managed supply chain documentation, equipment accountability, and operational readiness skills now used in PK's asset tracking and logistics management systems.
 - **Equipment & Asset Manager**
Oversaw **900+ pieces of serialized equipment**, maintaining 100% accountability and readiness.
 - **Operations Coordinator**
Planned, executed, and supervised **300+ logistics missions**, demonstrating strong organizational and operational leadership.
 - **Hazmat & Compliance Manager**
Ensured safety, calibration, accountability, and compliance under Marine Corps, OSHA, and DoD standards.
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DIFFERENTIATORS

Differentiators

- SDVOSB with real combat-zone logistics and management leadership
- Four integrated divisions providing cross-functional mission support
- Transparent, efficient, and accountable operations
- Proven ability to manage high-volume financial, IT, and logistics requirements
- Veteran-led precision in planning, execution, and reporting

Experience

- 10+ years Marine Corps logistics and operations leadership

- Supported **1,550+ Marines** in combat and deployed environments
- Over a decade of financial, technical, and operational service delivery

Scalability

- Rapid staffing and resource deployment
- Multi-state operational capacity
- Ability to scale remote and on-site teams

Business Management Solutions

- Administrative and back-office support
- SOP development & workflow optimization
- Compliance documentation & regulatory systems
- Small business performance improvement

Advantages

- Military discipline and mission-readiness principles
- Integrated, end-to-end service delivery capabilities
- Transparent communication and rapid response

PAST PERFORMANCE

Federal & State Contracting

Delaware Small Business Administration – Business Development & Financial Services Contract

Provided statewide business development, tax preparation, bookkeeping, management, and administrative support services.

Delivered:

- Business planning & advisory
- Tax filings & compliance documentation
- Bookkeeping & financial record maintenance
- Administrative workflow support
- Training in new and emerging small businesses

Outcome: Improved financial stability, management, operational readiness, and administrative compliance for multiple small businesses statewide.

Military

United States Marine Corps – Logistics Management Coordinator

Executed supply chain planning, asset management, equipment transport, and operational support for **1,550+ Marines** in deployed environments.

Financial & Advisory

- Annual tax advisory & bookkeeping for **400+ individuals and small businesses**

Business Development & Consulting

- Strategic consulting for **75+ startups and growth-stage companies**

IT Solutions

- Managed IT support for **20+ multi-location operations**

Logistics

- Courier, delivery, and routing support for **30+ companies** across Delaware, New Jersey, and Pennsylvania
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COMPANY DATA

- **Legal Name:** PK & Associates Group Inc.
 - **Business Type:** Service-Disabled Veteran-Owned Small Business (SDVOSB)
 - **UEI:** HT9ZWR1S9HK9
 - **CAGE Code:** 9HWN0
 - **Location:** Wilmington, DE 19806
 - **Service Area:** Nationwide
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NAICS CODES

Financial & Advisory

- **541213 – Tax Preparation Services**
- **541219 – Bookkeeping & Payroll Services**

- **541611 – Administrative Management Consulting**

Business Consulting

- **541618 – Other Management Consulting**
- **561110 – Office Administrative Services**

IT Solutions

- **541512 – Computer Systems Design Services**
- **541513 – Computer Facilities Management Services**
- **541519 – Other Computer Related Services**

Logistics

- **621999 – Medical Courier Services**
- **492110 – Couriers & Express Delivery Services**
- **541614 – Logistics Consulting Services**

CONTACT INFORMATION

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